

Training Pay Scheme – updated 12.02.2021

The Training Pays Scheme, forms part of the ESF.01.001 – Training for Employment Project and it aims to assist individuals to develop and/or improve their skills by participating in further off-the-job education and training.

SCOPE

The scheme offers assistance in the form of a training grant to aid participants with costs relating to training. This grant will be awarded to the individual (trainee) after successful completion of their training.

ELIGIBILITY

The Scheme is open to applicants who have completed compulsory schooling up to 64 years of age. In the case of persons under 25 years of age, they must not be participating under the Youth Guarantee NEET Activation Scheme II. Individuals whose primary employment is self-employment are not eligible.

Prospective participants may apply for any Training Programme as long as the course is:

- not offered by Jobsplus;
- offered by a licensed Training Institution (provider must be licensed by MFHEA*);
- pegged between MQF level 1 to 5.

*exceptions may apply in accordance to SL. 327.433 – Further & Higher Education (Licensing, Accreditation & Quality Assurance) Regulations

Training courses offered by the company employing the applicant would not be eligible. Only full qualifications and awards can be accepted. Claims for a module which forms part of a qualification or award cannot be accepted.

GRANT

Grant shall be equivalent to 75% of the direct training cost excluding VAT but will not exceed the maximum amount of €1,000.

The minimum threshold for an application to be accepted will be set at €100.

Grant will be reimbursed directly to the participant after successful completion of training and upon presentation of an invoice and an official receipt of payment together with a copy of the certificate and/or transcript denoting successful completion issued by the Training Institution.

Training costs shall mean Tuition fees, Training Material, Registration fees and Examination fees paid by the applicant.

Non-eligible costs include seminars or conferences, online courses (that are delivered by unlicensed Training Institutions and do not lead to an accredited certification) and SEC / MATSEC examinations. In circumstances such as the CELTA or TEFL Courses, persons who are already employed as teachers or have a related teaching occupation with an English Language School may not apply for funds under the Training Pays Scheme.

Kindly note that payment of registration fees, administration fees, early booking fees or similar costs, invoices and receipts cannot be dated prior to the Training Pays application date.

SUBMISSION OF APPLICATIONS

Applications can be found here:

- [Application Form](#) - EN
- [Application Form](#) - MT

Additional Documents:

- Quotation or cost of training
- Training programme (syllabus or outline)
- Training Schedule
- MQRIC letter of recognition (where applicable)

Applications must be received at least 2 weeks prior to the course start date.

Applications will remain open until the **30th March 2023** subject to availability of funds. End of course date shall not exceed the 30th June 2023.

FURTHER INFORMATION

Further information can be obtained from the:

Jobsplus, TPS Unit, Training Complex, Hal Far Road, Hal Far, BBG 3000

Contact Details:

Telephone of person responsible: 22201616

Email address of person responsible: deborah.camilleri@gov.mt

Generic telephone number: 22201610

Generic email address: training.jobsplus@gov.mt

URL: <https://jobsplus.gov.mt/schemes-jobseekers/training-pays-scheme>